

LARC Board Meeting Agenda – October 2, 2019

The LARC Board meeting for October 2019 was held October 2 at 7:00 pm at the Clover Building.

		Position	Name	Call	Present
Board of Directors	Officers	President	Chuck Poch	K0ITP	X
		Vice President	Mark Skelton	N7CTM	X
		Secretary	Pat Engstrom	W1PGE	X
		Treasurer	Don Lewis	KE0EE	X
	Standing	Past President	Jerry Schmidt	N0OUW	X
		Membership Chair	Steve Shearer	K0STE	X
		Tech Chair	Ron Schwartz	K2RAS	X
		Planning Chair	Doug Altman	KE0SI	X
		Publicity Chair	Vacant		

Current By-laws call for these board positions.

Additional Attendees:

John Parsons (AE0DO), Daryl Newberry (AE0BQ)

Secretary Report – Pat Engstrom (W1PGE)

- Approve the minutes of the previous Board meeting - Approved

Treasurer Report – Don (KE0EE)

- Approve Treasurer Report. Detailed report is in Appendix A. Approved as submitted.
- Bank signature cards – The Board approved Don Lewis and Chuck Poch as signatories on the Club bank account.
- Need approval for copy of QuickBooks - \$150 – The Board approved purchasing QuickBooks online.

Education Report – Bryan (AF0W) and Kat (W0UM)

- The Technician class is on hold until Bryan's health improves. It will be several weeks before Bryan and Kat are ready to continue.
- There was a VE session for the Extra Class on Saturday, Sept 28. Out of 7 students, 5 passed.

Publicity Chair report – Chuck Poch (K0ITP)

- Chuck presented a new logo idea to the Board. Ron offered to make some suggestions.
- Chuck also suggested name tags for the Board Members, the Board was in favor of the idea.

Planning Chair report – Doug Altman (KE0SI)

Doug reported two upcoming events LARC supports. The Halloween Parade is Oct 26 and the Turkey Trot is Nov 9.

Technical Chair report – Ron Schwartz (K2RAS)

- Ron brought the last few items from Starr's ham shack, Ron and Doug have done a great job selling or giving away all of Starr's radio gear.
- Ron submitted more expenses he has incurred from upgrading our repeaters.
- Ron and Mark announced they are going to implement EchoLink on our repeater.

Membership Report – Steve Shearer (K0STE)

3 - Life Members
 2 – Honorary Member
 142 - Paid at end of this Month
 169 - Total includes all members in the active database
 0 - New members last Month
 32 - Due < 90 Days
 27 - Past Due up to 6 months

Steve continues to research upgrades to the member database.

Past President and Club Historian Report – Jerry Schmidt (N0OUW)

Jerry is asking for photos from all members to add to the membership database.

Vice President Report – Mark Skelton (N7CTM)

Mark is working on presentation ideas for the monthly meetings.

President Report – Chuck Poch (K0ITP)

- There was a discussion of presentation topics for this year. Jerry had several ideas (enough to fill up the entire year), presenters need to be found for each topic.
- Chuck will create a poll for members to offer suggestions on topics they would like to see.

- Chuck suggested that one of the summer General Meetings be a social event instead of a presentation. The Board members expressed interest in this idea.
- John Parsons has agreed to be chair for LARCFest 2020.
- Pat agreed to lead an effort to review the Club's By-laws. Jerry, Steve and Chuck agreed to help in the project.
- Chuck is asking for members to step up as committee chairs and will discuss the subject at the next General Meeting.

Old Business

New Business

LARC MEGAFest thoughts and comparison to other HamFests - Steve

- Registration area
- Numbers of tables – approximately 127 vs 68
- Electricity use
- Sound systems
- Club area
- Raffle ticket and a printer for 40 labels

Items for Future Discussion

LARC Meeting Space

Meeting Close

The meeting was adjourned at 9:00 pm.

Respectively submitted,
Pat Engstrom, Secretary

Appendix A: Financial Report

	<u>2018-2019</u>	<u>TOTAL</u>
Ordinary Income/Expense		
Income		
43400 · Direct Public Support		
43410 · Corporate Contributions	33.62	33.62
43470 · Member Donations	<u>2,691.00</u>	<u>2,691.00</u>
Total 43400 · Direct Public Support	<u>2,724.62</u>	<u>2,724.62</u>
45000 · Investments		
45030 · Interest-Savings, Short-term CD	<u>7.18</u>	<u>7.18</u>
Total 45000 · Investments	<u>7.18</u>	<u>7.18</u>
46400 · Other Types of Income		
46430 · Miscellaneous Revenue	12.00	12.00
46450 · Meals	<u>450.00</u>	<u>450.00</u>
Total 46400 · Other Types of Income	<u>462.00</u>	<u>462.00</u>
47200 · Program Income		
47250 · LARC Fest Receipts	3,944.50	3,944.50
47260 · Sale of Club Items or Material		
47264 · Sale of Material Purchased	<u>100.00</u>	<u>100.00</u>
Total 47260 · Sale of Club Items or Material	<u>100.00</u>	<u>100.00</u>
Total 47200 · Program Income	<u>4,044.50</u>	<u>4,044.50</u>
47300 · Educational Program		
47320 · License Manuals and other	1,000.00	1,000.00
47330 · Student Class Tuition	<u>2,000.00</u>	<u>2,000.00</u>
Total 47300 · Educational Program	<u>3,000.00</u>	<u>3,000.00</u>
Total Income	<u>10,238.30</u>	<u>10,238.30</u>
Expense		
50000 · Program Expenses		
50020 · LARC Fest Expenses	2,023.90	2,023.90
50030 · Field Day Expenses	343.81	343.81
50040 · Engineering Activities		
50042 · Repeater Update and Move	1,526.24	1,526.24
50044 · Go Box Construction and Support	3,299.95	3,299.95
50046 · Radio Maintenance / Replacement	<u>124.60</u>	<u>124.60</u>
Total 50040 · Engineering Activities	<u>4,950.79</u>	<u>4,950.79</u>
50060 · Honorariums and Scholarships	926.45	926.45
50070 · Other Radio Exercises	116.35	116.35
50100 · Educational Programs		
50120 · Amateur Radio Classes		
50121 · Class Manuals and Materials	<u>1,622.01</u>	<u>1,622.01</u>

50122 · Misc Class Expenses	275.00	275.00
Total 50120 · Amateur Radio Classes	1,897.01	1,897.01
Total 50100 · Educational Programs	1,897.01	1,897.01
Total 50000 · Program Expenses	10,258.31	10,258.31
60900 · Business Operations		
60910 · Bank Service Fee	14.79	14.79
60914 · Paypal Service Fee	49.21	49.21
60918 · Supplies	40.00	40.00
60920 · Business Registration Fees	10.00	10.00
60936 · Telephone, Telecommunications	220.08	220.08
60960 · Insurance - Liability, D and O	200.00	200.00
Total 60900 · Business Operations	534.08	534.08
62800 · Facilities and Equipment		
62830 · Equipment Purchases	0.00	0.00
62890 · Rent, Parking, Utilities	1,004.00	1,004.00
Total 62800 · Facilities and Equipment	1,004.00	1,004.00
65100 · Other Types of Expenses		
65130 · Memberships	25.00	25.00
65140 · Meals	634.86	634.86
Total 65100 · Other Types of Expenses	659.86	659.86
Total Expense	12,456.25	12,456.25
Net Ordinary Income	-2,217.95	-2,217.95
Net Income	-2,217.95	-2,217.95

Balance Sheet

	Oct 1, 19	Oct 1, 18	\$ Change	% Change
ASSETS				
Current Assets				
Checking/Savings				
11001 · First Bank	1,283.80	2,726.28	-1,442.48	-52.91%
11002 · First Nat'l - RaffleAcct	294.89	777.25	-482.36	-62.06%
11003 · First Nat'l Savings	5,007.99	5,000.81	7.18	0.14%
11010 · PayPal	57.56	357.85	-300.29	-83.92%
Total Checking/Savings	6,644.24	8,862.19	-2,217.95	-25.03%
Other Current Assets				
12000 · Undeposited Funds	20.00	20.00	0.00	0.0%
12200 · Longmont Performance Bond	100.00	100.00	0.00	0.0%

Total Other Current Assets	<u>120.00</u>	<u>120.00</u>	<u>0.00</u>	<u>0.0%</u>
Total Current Assets	<u>6,764.24</u>	<u>8,982.19</u>	<u>-2,217.95</u>	<u>-24.69%</u>
TOTAL ASSETS	<u>6,764.24</u>	<u>8,982.19</u>	<u>-2,217.95</u>	<u>-24.69%</u>
LIABILITIES & EQUITY				
Equity				
30000 - Opening Balance Equity	7,360.16	7,360.16	0.00	0.0%
32000 - Unrestricted Net Assets	<u>-595.92</u>	<u>1,622.03</u>	<u>-2,217.95</u>	<u>-136.74%</u>
Total Equity	<u>6,764.24</u>	<u>8,982.19</u>	<u>-2,217.95</u>	<u>-24.69%</u>
TOTAL LIABILITIES & EQUITY	<u>6,764.24</u>	<u>8,982.19</u>	<u>-2,217.95</u>	<u>-24.69%</u>

Appendix B: Education Report