

# LARC Board Meeting Minutes – August 7, 2019

The LARC Board meeting for August 2019 was held August 7 at 7:00 pm at Perkins in Longmont.

		Position	Name	Call	Present
Board of Directors	Officers	President	Gary Hampton	AD0WU	
		Vice President			
		Secretary	Pat Engstrom	W1PGE	
		Treasurer	Don Lewis	KE0EE	
	Standing	Past President	Jerry Schmidt	N0OUW	
		Membership Chair	Steve Shearer	K0STE	
		Tech Chair	Ron Schwartz	K2RAS	
		Planning Chair	Doug Altman	KE0SI	
		Publicity Chair	Charles Poch	K0ITP	

Current By-laws call for these board positions.

## **Additional Attendees:**

Kat (W0UM) and Bryan Gonderinger (AF0W), Mark Skelton (N7CTM)

## **Secretary Report – Pat Engstrom (W1PGE)**

- Approve the minutes of the previous Board meeting - Minutes of the July 2019 meeting were approved as written.

## **Treasurer Report – Don (KE0EE)**

- Approve Treasurer Report. Detailed report is in Appendix A. – The Treasurer's report was approved as presented.

## **Education Report – Bryan (AF0W) and Kat (W0UM)**

Kat presented the education report. Highlights as follows:

- Upcoming classes. Extra starts on August 12 and runs through Sept 28.
- There were no VE exams administered in July. The next VE exam will be on Saturday, August 24.
- Kat and Brian asked for reimbursement for one General Class manual and for 18 Extra Class manuals.

## **Publicity Chair report – Chuck Poch (K0ITP)**

Chuck is working on LARC Fest 2020

**Planning Chair report – Doug Altman (KE0SI)**

- The Boulder County Fair Parade was well supported. There were no incidents reported.
- Radio in the Park is Saturday, Aug 10.
- The Club supported National Night Out on Aug 6.

**Technical Chair report – Ron Schwartz (K2RAS)**

- Ron and Mark are working on the repeater unlinking anomaly.
- Ron and Doug are working with Betty Aldrich to sell Starr's radio gear.
- Ron continues to work on the microwave system.
- Ron will attend the Longmont Emergency Committee meeting next week.
- Ron has another emergency exercise scheduled.

**Membership Report – Steve Shearer (K0STE)**

3 - Life Members

2 – Honorary Member

146 - Paid at end of this Month

177 - Total includes all members in the active database including 5 family members

0 - New members last Month

18 - Due < 90 Days

31 - Past Due up to 6 months

- 81 responses to the Membership Verification Emails.
- 31 of the expired dues listed and only 6 responded. Recommend removing them from Active portion of the database or changing the Bylaws Active Definition
  - Membership Chairman confirmation – The Board approved Steve as Membership Chair.

**Past President Report – Jerry Schmidt (N0OUW)**

- Jerry is updating the Club's Website to remove old forums.
- There was a general discussion concerning the Thursday night net. Jerry would like some help as Net Control
- There was a discussion on the Silent Key national database and our entries into the system.
- The Board approved Jerry as Club Historian.

**Vice President Report –**

No report

**President Report – Gary Hampton (AD0WU)**

- Gary is working on a Nominating Committee for Club Officers to be presented at the September General Meeting
- The Board approved Chuck as Chair of the Nominating Committee.
- There was a discussion of the roles of the Vice-President of the Club. There will be more discussion in the future and a discussion of how to help the VP schedule the monthly programs.
- Gary will facilitate a discussion of the process for electing officers of the Club at the Sept General Meeting.

### **Old Business**

- LARC Fest results – There is continuing discussion of LARC Fest and how to generate more revenue.
- Don will pursue a State raffle license for the Club in order to conduct a formal raffle at the next LARC Fest.

### **New Business**

LARC MEGAFest thoughts and comparison to other HamFests - Steve

- Registration area
- Numbers of tables – approximately 127 vs 68
- Electricity use
- Sound systems
- Club area
- Raffle ticket and a printer for 40 labels

### **Items for Future Discussion**

LARC Meeting Space

### **Meeting Close**

The meeting was adjourned at 8:30 pm.

Respectively submitted,  
Pat Engstrom, Secretary

## Appendix A: Financial Report

### Balance Sheet

	<u>Aug 1, 19</u>	<u>Aug 1, 18</u>	<u>\$ Change</u>	<u>% Change</u>
<b>ASSETS</b>				
<b>Current Assets</b>				
<b>Checking/Savings</b>				
11001 • First Bank	936.95	2,776.27	-1,839.32	-66.25%
11002 • First Nat'l - RaffleAcct	1,385.75	777.25	608.50	78.29%
11003 • First Nat'l Savings	3,506.02	5,000.13	-1,494.11	-29.88%
11010 • PayPal	<u>0.20</u>	<u>300.79</u>	<u>-300.59</u>	<u>-99.93%</u>
<b>Total Checking/Savings</b>	<u>5,828.92</u>	<u>8,854.44</u>	<u>-3,025.52</u>	<u>-34.17%</u>
<b>Other Current Assets</b>				
12000 • Undeposited Funds	20.00	40.00	-20.00	-50.0%
12200 • Longmont Performance Bond	<u>100.00</u>	<u>100.00</u>	<u>0.00</u>	<u>0.0%</u>
<b>Total Other Current Assets</b>	<u>120.00</u>	<u>140.00</u>	<u>-20.00</u>	<u>-14.29%</u>
<b>Total Current Assets</b>	<u>5,948.92</u>	<u>8,994.44</u>	<u>-3,045.52</u>	<u>-33.86%</u>
<b>TOTAL ASSETS</b>	<u><b>5,948.92</b></u>	<u><b>8,994.44</b></u>	<u><b>-3,045.52</b></u>	<u><b>-33.86%</b></u>
<b>LIABILITIES &amp; EQUITY</b>				
<b>Liabilities</b>				
<b>Current Liabilities</b>				
<b>Other Current Liabilities</b>				
27120 • Refundable Deposits	<u>-200.00</u>	<u>0.00</u>	<u>-200.00</u>	<u>-100.0%</u>
<b>Total Other Current Liabilities</b>	<u>-200.00</u>	<u>0.00</u>	<u>-200.00</u>	<u>-100.0%</u>
<b>Total Current Liabilities</b>	<u>-200.00</u>	<u>0.00</u>	<u>-200.00</u>	<u>-100.0%</u>
<b>Total Liabilities</b>	<u>-200.00</u>	<u>0.00</u>	<u>-200.00</u>	<u>-100.0%</u>
<b>Equity</b>				
30000 • Opening Balance Equity	7,360.16	7,360.16	0.00	0.0%
32000 • Unrestricted Net Assets	1,622.03	98.06	1,523.97	1,554.12%
Net Income	<u>2,833.27</u>	<u>1,536.22</u>	<u>-4,369.49</u>	<u>-284.43%</u>
<b>Total Equity</b>	<u>6,148.92</u>	<u>8,994.44</u>	<u>-2,845.52</u>	<u>-31.64%</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<u><b>5,948.92</b></u>	<u><b>8,994.44</b></u>	<u><b>-3,045.52</b></u>	<u><b>-33.86%</b></u>

## Income Statement

	<u>July</u>	<u>YTD</u>
<b>Ordinary Income/Expense</b>		
<b>Income</b>		
<b>43400 · Direct Public Support</b>		
43410 · Corporate Contributions	0.00	24.27
43470 · Member Donations	40.00	2,451.00
<b>Total 43400 · Direct Public Support</b>	40.00	2,475.27
<b>45000 · Investments</b>		
45030 · Interest-Savings, Short-term CD	0.00	5.21
<b>Total 45000 · Investments</b>	0.00	5.21
<b>46400 · Other Types of Income</b>		
46430 · Miscellaneous Revenue	0.00	12.00
46450 · Meals	0.00	450.00
<b>Total 46400 · Other Types of Income</b>	0.00	462.00
<b>47200 · Program Income</b>		
47250 · LARC Fest Receipts	0.00	3,262.00
47260 · Sale of Club Items or Material		
47264 · Sale of Material Purchased	0.00	100.00
<b>Total 47260 · Sale of Club Items or Material</b>	0.00	100.00
<b>Total 47200 · Program Income</b>	0.00	3,362.00
<b>47300 · Educational Program</b>		
47320 · License Manuals and other	0.00	825.00
47330 · Student Class Tuition	0.00	1,200.00
<b>Total 47300 · Educational Program</b>	0.00	2,025.00
<b>Total Income</b>	40.00	8,329.48
<b>Expense</b>		
<b>50000 · Program Expenses</b>		
50020 · LARC Fest Expenses	0.00	2,003.90
50030 · Field Day Expenses	0.00	343.81
50040 · Engineering Activities		
50042 · Repeater Update and Move	0.00	1,172.34
50044 · Go Box Construction and Support	0.00	3,093.82
50046 · Radio Maintenance / Replacement	0.00	124.60
<b>Total 50040 · Engineering Activities</b>	0.00	4,390.76
50060 · Honorariums and Scholarships	100.00	926.45
50070 · Other Radio Exercises	0.00	60.00
50100 · Educational Programs		
50120 · Amateur Radio Classes		
50121 · Class Manuals and Materials	0.00	1,147.53
50122 · Misc Class Expenses	0.00	115.00

Total 50120 · Amateur Radio Classes	0.00	1,262.53
Total 50100 · Educational Programs	0.00	1,262.53
Total 50000 · Program Expenses	100.00	8,987.45
60900 · Business Operations		
60910 · Bank Service Fee	0.00	14.79
60914 · Paypal Service Fee	0.00	46.57
60918 · Supplies	0.00	40.00
60920 · Business Registration Fees	0.00	10.00
60936 · Telephone, Telecommunications	0.00	220.08
60960 · Insurance - Liability, D and O	0.00	200.00
Total 60900 · Business Operations	0.00	531.44
62800 · Facilities and Equipment		
62830 · Equipment Purchases	0.00	0.00
62890 · Rent, Parking, Utilities	92.00	1,004.00
Total 62800 · Facilities and Equipment	92.00	1,004.00
65100 · Other Types of Expenses		
65130 · Memberships	0.00	25.00
65140 · Meals	0.00	634.86
Total 65100 · Other Types of Expenses	0.00	659.86
Total Expense	192.00	11,182.75
Net Ordinary Income	-152.00	-2,853.27
Net Income	-152.00	-2,853.27