

# LARC Board Meeting Agenda – December 4, 2019

The LARC Board meeting for December 2019 was held December 4 at 7:00 pm at the 350 Terry Street in Longmont.

Board of Directors	Officers	Position	Name	Call	Present
		President	Chuck Poch	K0ITP	X
		Vice President	Mark Skelton	N7CTM	X
		Secretary	Pat Engstrom	W1PGE	X
		Treasurer	Don Lewis	KE0EE	X
	Standing	Past President	Jerry Schmidt	N0OUW	X
		Membership Chair	Steve Shearer	K0STE	X
		Tech Chair	Ron Schwartz	K2RAS	X
		Planning Chair	Doug Altman	KE0SI	X
		Publicity Chair			

Current By-laws call for these board positions.

## **Additional Attendees:**

John Parsons (AD0DO), Bryan Gonderinger (AF0W)

## **Secretary Report – Pat Engstrom (W1PGE)**

- Approve the minutes of the previous Board meeting - Approved

## **Treasurer Report – Don (KE0EE)**

- Approve Treasurer Report. Approved. Detailed report is in Appendix A.

## **Education Report – Bryan (AF0W) and Kat (W0UM)**

Kat and Bryan will do a Technician class in January 2020.

## **Publicity Chair report – Chuck Poch (K0ITP)**

PR for LARC Fest will begin in January.

## **Planning Chair report – Doug Altman (KE0SI)**

Doug reminded everyone the Christmas Party is on Wednesday, Dec 11. The next event is the Parade of Lights on Dec 14.

#### **Technical Chair report – Ron Schwartz (K2RAS)**

- Ron brought a new device to the meeting, he calls it an IP box. Ron acquired the box at no cost to the Club.
- Mark replaced one of the routers used as part of the UHF repeater. Apparently the router was causing the problem in the repeater. The Board approved the expenditure of \$110 to Mark for the replacement router.

#### **Membership Report – Steve Shearer (K0STE)**

3 - Life Members

2 – Honorary Member

130 - Paid at end of this Month

161 - Total includes all members in the active database

4 - New members last Month

23 - Due < 90 Days

31 - Past Due up to 6 months

Steve updated the Club's ARRL database which shows the Club has enough ARRL members to maintain the Club's status with ARRL.

#### **Past President Report – Jerry Schmidt (N0OUW)**

- Jerry continues to update the Club's website, including mention of the new General Meeting format.
- Jerry and Larry McGimsey (AD0TT) are working to make the Website ADA compliant.
- Jerry is also working with Angela's Embroidery on a price list for hats and shirt with the Club logo.

#### **Vice President Report –**

Mark reported the router exchange.

#### **President Report – Chuck Poch (K0ITP)**

Chuck reported the Club has speakers for Jan and March of next year.

#### **Old Business**

**LARC Fest.** John Parsons, LARC Fest coordinator, is well along planning next year's event. He has worked with Rebecca at the Fairgrounds on the event to ensure all logistics and costs are understood and in place.

### **New Business**

- Review of proposed changes to By-laws. The updated By-laws were presented and discussed. There were a few comments which will be addressed in the final version. After those comments are included, Pat will send the document to the Board for approval, a vote will be taken by email and confirmed at the January 2020 Board meeting. Pat will send out the updated By-laws to the Membership 2 weeks before the January General meeting where the By-laws will be approved by a vote of the members.
- NCARC Ham Fest is Jan 18. The Board voted to authorize a LARC table at the event. Jerry asked for help manning the table.
- The January Board meeting will be held on Wednesday, January 8 since the first Wednesday is New Year's Day.

### **Items for Future Discussion**

LARC Meeting Space – The Board Meeting was held at 350 Terry Street. The building is a possible meeting space for both Board meetings and General meetings in the future, the space has been offered to the Club at no charge which is very generous. The space for the General meeting is considerably larger than the current space which could be a draw for more members to attend. There have been times when the current space in the Clover Building has been crowded and essentially at capacity. In addition, the space which was the old Times-Call building, has a convenient radio tower which may be used for the Club's repeaters. This would be a better location than the current location at the Justice Center in Longmont as it is on higher ground. A final decision will be made in the next few months.

It was decided to hold the January General meeting at the new location as a test to see how it is received.

Thanks to Chuck for discovering the new building possibility.

### **Meeting Close**

The meeting was adjourned at 9:00 pm.

Respectively submitted,

Pat Engstrom, Secretary

## Appendix A: Financial Report

### Balance Sheet

	<u>Dec 4, 19</u>	<u>Dec 4, 18</u>	<u>\$ Change</u>	<u>% Change</u>
<b>ASSETS</b>				
<b>Current Assets</b>				
<b>Checking/Savings</b>				
11001 • First Bank	1,521.95	1,847.91	-325.96	-17.64%
11002 • First Nat'l - RaffleAcct	136.91	0.00	136.91	100.0%
11003 • First Nat'l Savings	5,007.99	5,001.85	6.14	0.12%
11010 • PayPal	0.00	172.57	-172.57	-100.0%
<b>Total Checking/Savings</b>	<u>6,666.85</u>	<u>7,022.33</u>	<u>-355.48</u>	<u>-5.06%</u>
<b>Other Current Assets</b>				
12000 • Undeposited Funds	0.00	142.00	-142.00	-100.0%
12200 • Longmont Performance Bond	100.00	100.00	0.00	0.0%
<b>Total Other Current Assets</b>	<u>100.00</u>	<u>242.00</u>	<u>-142.00</u>	<u>-58.68%</u>
<b>Total Current Assets</b>	<u>6,766.85</u>	<u>7,264.33</u>	<u>-497.48</u>	<u>-6.85%</u>
<b>TOTAL ASSETS</b>	<u><b>6,766.85</b></u>	<u><b>7,264.33</b></u>	<u><b>-497.48</b></u>	<u><b>-6.85%</b></u>
<b>LIABILITIES &amp; EQUITY</b>				
<b>Liabilities</b>				
<b>Current Liabilities</b>				
<b>Other Current Liabilities</b>				
27120 • Refundable Deposits	<u>-150.00</u>	<u>0.00</u>	<u>-150.00</u>	<u>-100.0%</u>
<b>Total Other Current Liabilities</b>	<u>-150.00</u>	<u>0.00</u>	<u>-150.00</u>	<u>-100.0%</u>
<b>Total Current Liabilities</b>	<u>-150.00</u>	<u>0.00</u>	<u>-150.00</u>	<u>-100.0%</u>
<b>Total Liabilities</b>	<u>-150.00</u>	<u>0.00</u>	<u>-150.00</u>	<u>-100.0%</u>
<b>Equity</b>				
30000 • Opening Balance Equity	7,360.16	7,360.16	0.00	0.0%
32000 • Unrestricted Net Assets	-595.92	1,622.03	-2,217.95	-136.74%
<b>Net Income</b>	<u>152.61</u>	<u>1,717.86</u>	<u>1,870.47</u>	<u>108.88%</u>
<b>Total Equity</b>	<u>6,916.85</u>	<u>7,264.33</u>	<u>-347.48</u>	<u>-4.78%</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<u><b>6,766.85</b></u>	<u><b>7,264.33</b></u>	<u><b>-497.48</b></u>	<u><b>-6.85%</b></u>

### Income statement

	<u>November</u>	<u>Quarter 1</u>
Ordinary Income/Expense		

<b>Income</b>		
<b>43400 - Direct Public Support</b>		
43410 - Corporate Contributions	17.63	17.63 Amazon Smile
43470 - Member Donations	<u>140.00</u>	<u>450.00</u>
<b>Total 43400 - Direct Public Support</b>	<b>157.63</b>	<b>467.63</b>
<b>46400 - Other Types of Income</b>		
46430 - Miscellaneous Revenue	<u>0.00</u>	<u>-10.00</u> ARRL (Curtis)
<b>Total 46400 - Other Types of Income</b>	<b><u>0.00</u></b>	<b><u>-10.00</u></b>
<b>Total Income</b>	<b>157.63</b>	<b>457.63</b>
<b>Expense</b>		
<b>50000 - Program Expenses</b>		
<b>50040 - Engineering Activities</b>		
50042 - Repeater Update and Move	<u>0.00</u>	<u>147.98</u>
<b>Total 50040 - Engineering Activities</b>	<b><u>0.00</u></b>	<b><u>147.98</u></b>
<b>Total 50000 - Program Expenses</b>	<b>0.00</b>	<b>147.98</b>
<b>60900 - Business Operations</b>		
60914 - Paypal Service Fee	<u>2.64</u>	<u>7.04</u>
<b>Total 60900 - Business Operations</b>	<b>2.64</b>	<b>7.04</b>
<b>62800 - Facilities and Equipment</b>		
62890 - Rent, Parking, Utilities	<u>150.00</u>	<u>150.00</u>
<b>Total 62800 - Facilities and Equipment</b>	<b><u>150.00</u></b>	<b><u>150.00</u></b>
<b>Total Expense</b>	<b><u>152.64</u></b>	<b><u>305.02</u></b>
<b>Net Ordinary Income</b>	<b><u>4.99</u></b>	<b><u>152.61</u></b>
<b>Net Income</b>	<b><u><u>4.99</u></u></b>	<b><u><u>152.61</u></u></b>