

LARC Board Meeting Minutes – January 8, 2020

The LARC Board meeting for January 2020 was held January 8 at 7:00 pm at the Perkins Restaurant.

| | | Position | Name | Call | Present |
|--------------------|----------|------------------|---------------|-------|---------|
| | | | | | |
| Board of Directors | Officers | President | Chuck Poch | K0ITP | X |
| | | Vice President | Mark Skelton | N7CTM | X |
| | | Secretary | Pat Engstrom | W1PGE | X |
| | | Treasurer | Don Lewis | KE0EE | X |
| | Standing | Past President | Jerry Schmidt | N0OUW | X |
| | | Membership Chair | Steve Shearer | K0STE | X |
| | | Tech Chair | Ron Schwartz | K2RAS | X |
| | | Planning Chair | Doug Altman | KE0SI | X |
| | | Publicity Chair | Vacant | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |

Current By-laws call for these board positions.

Additional Attendees:

John Parsons (AD0DO), Bryan Gonderinger (AF0W), Kat Gonderinger (W0UM)

Secretary Report – Pat Engstrom (W1PGE)

- Approve the minutes of the previous Board meeting - Minutes were approved as submitted.

Treasurer Report – Don (KE0EE)

- Approve Treasurer Report. Detailed report is in Appendix A. Report was approved.

Education Report – Bryan (AF0W) and Kat (W0UM)

See Appendix B.

Publicity Chair report – Chuck Poch (K0ITP)

Chuck is acting Publicity Chair. Chuck is working on PR and marketing for LARC Fest.

Planning Chair report – Doug Altman (KE0SI)

Doug reported that the Winter Field Day is on Saturday, January 25 from Noon to 5 pm in the Clover Building. Doug needs radio operators to sign up for time at the event.

Technical Chair report – Ron Schwartz (K2RAS)

Ron and Mark reported that RM Ham has offered to host the Club's repeaters in their facility on Lee Hill. That would improve the repeaters reach to a larger local area. The Club would keep the location at the Justice Center as a voting repeater and as backup in case of an outage on Lee Hill.

Ron showed the Board a new battery booster for use in Club events. Ron also mentioned the BCARES annual meeting is on Monday, January 13.

Membership Report – Steve Shearer (K0STE)

3 - Life Members
2 – Honorary Member
133 - Paid at end of this Month
162 - Total includes all members in the active database
0 - New members last Month
23 - Due < 90 Days
29 - Past Due up to 6 months

Past President Report – Jerry Schmidt (N0OUW)

Jerry continues to add photos of members onto the Club Website.

Vice President Report – Mark Skelton (N7CTM)

Mark mentioned information on space weather can be found on the RM Ham Website.

President Report – Chuck Poch (K0ITP)

Chuck is working with Larry McGimsey (AD0TT) concerning updating the Club's Website to be ADA compliant. The Board approved \$150 for software to help in that project.

Chuck and Mark reported that the tower at the 350 Terry building is not safe and not suitable for Club use without substantial upgrades which will result in significant cost. The proposed use of the building for the Club's repeaters will not go forward, especially with the offer from RM Ham to host the Club's repeaters.

The Board discussed having a summer Club picnic instead of a meeting in July or August.

Old Business

LARC Fest – John Parsons. John is working on exhibitors for the event possibly including: Civil Air Patrol, Longmont Emergency, and self-sufficiency.

The Board approved two separate raffles for the event each not to exceed \$999.

New Business

The By-laws document update was approved by the Board.

Items for Future Discussion

LARC Meeting Space

Meeting Close

The meeting was adjourned at 8:45 pm.

Respectively submitted,

Pat Engstrom, Secretary

Appendix A: Financial Report

Balance Sheet

| | <u>Jan 5, 20</u> | <u>Jan 5, 19</u> | <u>\$ Change</u> | <u>% Change</u> |
|---------------------------------------|------------------------|------------------------|------------------------|----------------------|
| ASSETS | | | | |
| Current Assets | | | | |
| Checking/Savings | | | | |
| 11001 • First Bank | 1,466.28 | 1,101.09 | 365.19 | 33.17% |
| 11002 • First Nat'l - RaffleAcct | 111.91 | 0.00 | 111.91 | 100.0% |
| 11003 • First Nat'l Savings | 5,010.52 | 3,502.55 | 1,507.97 | 43.05% |
| 11010 • PayPal | 114.72 | 191.69 | -76.97 | -40.15% |
| Total Checking/Savings | <u>6,703.43</u> | <u>4,795.33</u> | <u>1,908.10</u> | <u>39.79%</u> |
| Other Current Assets | | | | |
| 12000 • Undeposited Funds | 60.00 | 180.00 | -120.00 | -66.67% |
| 12200 • Longmont Performance Bond | 100.00 | 100.00 | 0.00 | 0.0% |
| Total Other Current Assets | <u>160.00</u> | <u>280.00</u> | <u>-120.00</u> | <u>-42.86%</u> |
| Total Current Assets | <u>6,863.43</u> | <u>5,075.33</u> | <u>1,788.10</u> | <u>35.23%</u> |
| TOTAL ASSETS | <u>6,863.43</u> | <u>5,075.33</u> | <u>1,788.10</u> | <u>35.23%</u> |
| LIABILITIES & EQUITY | | | | |
| Equity | | | | |
| 30000 • Opening Balance Equity | 7,360.16 | 7,360.16 | 0.00 | 0.0% |
| 32000 • Unrestricted Net Assets | -595.92 | 1,622.03 | -2,217.95 | -136.74% |
| Net Income | <u>99.19</u> | <u>3,906.86</u> | <u>4,006.05</u> | <u>102.54%</u> |
| Total Equity | <u>6,863.43</u> | <u>5,075.33</u> | <u>1,788.10</u> | <u>35.23%</u> |
| TOTAL LIABILITIES & EQUITY | <u>6,863.43</u> | <u>5,075.33</u> | <u>1,788.10</u> | <u>35.23%</u> |

Income Statement

| | <u>December</u> | <u>Quarter 1</u> |
|--|-----------------|------------------|
| Ordinary Income/Expense | | |
| Income | | |
| 43400 • Direct Public Support | | |
| 43410 • Corporate Contributions | 0.00 | 17.63 |
| 43470 • Member Donations | <u>120.00</u> | <u>590.00</u> |
| Total 43400 • Direct Public Support | <u>120.00</u> | <u>607.63</u> |
| 45000 • Investments | | |
| 45030 • Interest-Savings, Short-term CD | <u>0.85</u> | <u>2.53</u> |
| Total 45000 • Investments | <u>0.85</u> | <u>2.53</u> |
| 46400 • Other Types of Income | | |

| | | |
|--|-----------------------|---------------------|
| 46430 · Miscellaneous Revenue | 0.00 | -10.00 |
| 46450 · Meals | <u>490.00</u> | <u>490.00</u> |
| Total 46400 · Other Types of Income | <u>490.00</u> | <u>480.00</u> |
| Total Income | 610.85 | 1,090.16 |
| Expense | | |
| 50000 · Program Expenses | | |
| 50040 · Engineering Activities | | |
| 50042 · Repeater Update and Move | <u>109.67</u> | <u>257.65</u> |
| Total 50040 · Engineering Activities | <u>109.67</u> | <u>257.65</u> |
| Total 50000 · Program Expenses | 109.67 | 257.65 |
| 60900 · Business Operations | | |
| 60914 · Paypal Service Fee | <u>0.00</u> | <u>7.04</u> |
| Total 60900 · Business Operations | 0.00 | 7.04 |
| 62800 · Facilities and Equipment | | |
| 62890 · Rent, Parking, Utilities | <u>0.00</u> | <u>150.00</u> |
| Total 62800 · Facilities and Equipment | 0.00 | 150.00 |
| 65100 · Other Types of Expenses | | |
| 65140 · Meals | <u>626.00</u> | <u>626.00</u> |
| Total 65100 · Other Types of Expenses | <u>626.00</u> | <u>626.00</u> |
| Total Expense | <u>735.67</u> | <u>1,040.69</u> |
| Net Ordinary Income | <u>-124.82</u> | <u>49.47</u> |
| Net Income | <u><u>-124.82</u></u> | <u><u>49.47</u></u> |

LARC Board Meeting Report from Education Team

Kat (WØUM) & Bryan (AFØW) Gonderinger

08 January 2020

- **Last Class**

- Our first Extra Class started on August 12th and ran through September 28th, 2019. We had 12 students who finished this class. Four students dropped the class after it began; two of whom intend to take our next Extra class in May of 2020. We cancelled our October 2019 Technician Class due to Bryan's stint in the hospital.

- **Upcoming Classes**

- We will be teaching a three-week-long Technician Class that starts on Monday, January 20th, 2020. There are already 11 students registered for this class. A separate VE Exam Session is scheduled for February 8th, at 1:30 pm to finish this class.
- A five-week-long General Class is starting on Monday, February 24th. A separate VE Exam Session is scheduled for March 28th, at 1:30 pm to finish this class.
- We also have an eight-week-long Extra Class on our schedule to start on May 4th that will run through June 25th. This class will take the regularly-scheduled LARC VE Exam session on June 27th at 10:00 am.

- **VE Exam Sessions Completed**

- LARC held VE Exam Sessions on October 26th and on December 14th. The December Exam Session only had 2 people show up.

- **Upcoming VE Exams**

- February 8th @ 1:30 pm (for Tech Class)
- February 22nd @ 10:00 am (LARC regularly-scheduled with Aaron)
- March 28th @ 1:30 pm (for General Class)
- April 4th @ LARCFest
- April 25th @ 10:00 am (LARC regularly-scheduled with Aaron)

- **Financial**

- From our Extra Class that finished on October 5, 2019, we gave a total of \$815 to Don Lewis, LARC Treasurer. The receipts added up to a total of \$975, of which we kept \$10 in snack fees per student for the seven-week class. \$640 of this was from class tuition, and \$175 was

from Amateur Extra book sales. We still have 10 Amateur Extra books left which we will use with our next Amateur Extra class that begins on May 4th, 2020.

- **Other Business**

- No other business at this time.