

LARC Board Meeting Minutes – March 4, 2020

The LARC Board meeting for March 2020 was held March 4 at 7:00 pm at the Clover Building.

		Position	Name	Call	Present
Board of Directors	Officers	President	Chuck Poch	K0ITP	X
		Vice President	Mark Skelton	N7CTM	X
		Secretary	Pat Engstrom	W1PGE	X
		Treasurer	Don Lewis	KE0EE	X
	Standing	Past President	Jerry Schmidt	N0OUW	X
		Membership Chair	Steve Shearer	K0STE	X
		Tech Chair	Ron Schwartz	K2RAS	
		Planning Chair	Doug Altman	KE0SI	X
		Publicity Chair	Scott Davis	NA0U	X
		Education Chair	Kat Gonderinger	W0UM	X

Current By-laws call for these board positions.

Additional Attendees:

Bryan Gonderinger, John Parsons (LARC Fest Chair), Scott Davis (Voted new Publicity Chair)

Secretary Report – Pat Engstrom (W1PGE)

- Approve the minutes of the previous Board meeting - Approved as submitted.

Treasurer Report – Don (KE0EE)

- Approve Treasurer Report. – Approved. Detailed report is in Appendix A.

Education Report – Bryan (AF0W) and Kat (W0UM)

See Appendix B

Publicity Chair report – Scott Davis (NA0U)

- The Board approved Scott Davis as Publicity Chair for the Club.
- Flyers for LARC Fest have been printed. Flyers have been emailed to Longmont Safety & Justice employees.
- The Board discussed a number of PR ideas to reach our members and potential new members.

Planning Chair report – Doug Altman (KE0SI)

- Doug is working to sell ham radio gear from a Silent Key, hopefully at LARC Fest.
- There is a Cystic Fibrosis event on August 15, 2020 that LARC has agreed to support.
- HamCon is August 7-9, 2020.
- There was discussion of supporting the Longmont Triathlon, more details to follow.

Technical Chair report – Ron Schwartz (K2RAS)

- There will be a BCARES communication exercise in May.
- Mark is working on adding a VHF/UHF repeater on Lee Hill. Testing is underway.

Membership Report – Steve Shearer (K0STE)

- 3 - Life Members
- 2 – Honorary Member
- 141 - Paid at end of this Month
- 12 - New members last Month
- 38 – Dues expiring in the next 90 days

Past President Report – Jerry Schmidt (N0OUW)

- Jerry is working with Larry McGimsey on website upgrades.
- Jerry has posted the updated and approved By-laws onto the website.
- Chuck will ask Rebecca (Fairgrounds administrator) if our use of the 3rd Wednesday is flexible and could be another day in the month.

Vice President Report – Mark Skelton (N7CTM)

No additional report.

President Report – Chuck Poch (K0ITP)

- Chuck announced that the March General Meeting will be held at 350 Terry Street.
- Chuck is working on setting up small groups focused on specific aspects of ham radio.
- Chuck has two displays for LARC Fest, a slow scan video booth and a small satellite tracking system.

Old Business

LARC Fest – John Parsons.

- Final planning for the event is in process.
- The committee is looking at whether an advertising balloon can be used at the event.
- The raffle tickets are printed.

New Business

-The March General Meeting program is a talk by the ARRL Rocky Mountain Representative.

Items for Future Discussion

LARC Meeting Space – 350 Terry?

Meeting Close

The meeting was adjourned at 8:30 pm.

Respectively submitted,
Pat Engstrom, Secretary

Appendix A: Financial Report

Balance Sheet

	<u>Mar 3, 20</u>	<u>Mar 3, 19</u>	<u>\$ Change</u>	<u>% Change</u>
ASSETS				
Current Assets				
Checking/Savings				
11001 • First Bank	917.06	1,185.14	-268.08	-22.62%
11002 • First Nat'l - RaffleAcct	100.00	0.00	100.00	100.0%
11003 • First Nat'l Savings	5,012.16	3,503.69	1,508.47	43.05%
11010 • PayPal	81.33	248.31	-166.98	-67.25%
Total Checking/Savings	<u>6,110.55</u>	<u>4,937.14</u>	<u>1,173.41</u>	<u>23.77%</u>
Other Current Assets				
12000 • Undeposited Funds	0.00	60.00	-60.00	-100.0%
12200 • Longmont Performance Bond	100.00	100.00	0.00	0.0%
Total Other Current Assets	<u>100.00</u>	<u>160.00</u>	<u>-60.00</u>	<u>-37.5%</u>
Total Current Assets	<u>6,210.55</u>	<u>5,097.14</u>	<u>1,113.41</u>	<u>21.84%</u>
TOTAL ASSETS	<u>6,210.55</u>	<u>5,097.14</u>	<u>1,113.41</u>	<u>21.84%</u>
LIABILITIES & EQUITY				
Equity				
30000 • Opening Balance Equity	7,360.16	7,360.16	0.00	0.0%
32000 • Unrestricted Net Assets	-595.92	1,622.03	-2,217.95	-136.74%
Net Income	<u>-553.69</u>	<u>3,885.05</u>	<u>3,331.36</u>	<u>85.75%</u>
Total Equity	<u>6,210.55</u>	<u>5,097.14</u>	<u>1,113.41</u>	<u>21.84%</u>
TOTAL LIABILITIES & EQUITY	<u>6,210.55</u>	<u>5,097.14</u>	<u>1,113.41</u>	<u>21.84%</u>

Income Statement

	<u>February</u>	<u>YTD</u>
Ordinary Income/Expense		
Income		
43400 • Direct Public Support		
43410 • Corporate Contributions	10.63	28.26
43470 • Member Donations	<u>202.00</u>	<u>992.00</u>
Total 43400 • Direct Public Support	212.63	1,020.26
45000 • Investments		
45030 • Interest-Savings, Short-term CD	<u>0.79</u>	<u>4.17</u>
Total 45000 • Investments	0.79	4.17

46400 - Other Types of Income		
46430 - Miscellaneous Revenue	0.00	-10.00
46450 - Meals	0.00	490.00
Total 46400 - Other Types of Income	0.00	480.00
47200 - Program Income		
47250 - LARC Fest Receipts	305.00	305.00
Total 47200 - Program Income	305.00	305.00
47300 - Educational Program		
47320 - License Manuals and other	200.00	200.00
47330 - Student Class Tuition	500.00	500.00
Total 47300 - Educational Program	700.00	700.00
Total Income	1,218.42	2,509.43
Expense		
50000 - Program Expenses		
50020 - LARC Fest Expenses	0.00	100.00
50040 - Engineering Activities		
50046 - Radio Maintenance / Replacement	0.00	147.98
50048 - Emergency Preparedness	177.98	859.55
Total 50040 - Engineering Activities	177.98	1,007.53
50100 - Educational Programs		
50120 - Amateur Radio Classes		
50121 - Class Manuals and Materials	0.00	611.75
Total 50120 - Amateur Radio Classes	0.00	611.75
Total 50100 - Educational Programs	0.00	611.75
Total 50000 - Program Expenses	177.98	1,719.28
60900 - Business Operations		
60914 - Paypal Service Fee	9.40	23.48
60920 - Business Registration Fees	0.00	20.00
60960 - Insurance - Liability, D and O	0.00	200.00
Total 60900 - Business Operations	9.40	243.48
62800 - Facilities and Equipment		
62890 - Rent, Parking, Utilities	0.00	150.00
Total 62800 - Facilities and Equipment	0.00	150.00
65100 - Other Types of Expenses		
65130 - Memberships	0.00	25.00
65140 - Meals	135.00	925.36
Total 65100 - Other Types of Expenses	135.00	950.36
Total Expense	322.38	3,063.12
Net Ordinary Income	896.04	-553.69
Net Income	896.04	-553.69

Appendix B. Education Report

- **Current Class**

- Our second class of 2020 is a General Class that started on February 24th and runs through Saturday, March 28th, ending with a VE Exam session. We had 15 students register, 13 showed up on the first day, and one dropped after the first week. We are continuing the class with a total of 12 students, one of whom is a 14-year old.

- **Upcoming Classes**

- An eight-week-long Extra Class is starting on Monday, May 4th. These students will take their exams at our regularly-scheduled VE Exam session on Saturday, June 27th.
- We are also contemplating adding another Technician class in April a week or two after LARCFest with a shortened, condensed schedule.

- **Upcoming VE Exams**

- March 28th @ 1:30 pm (ARRL VE session for General Class & walk-ins)
- April 4th @ 9:00 am at LARCFest (Being administered by the Patriot VE Team for free)
- April 25th @ 10:00 am (LARC regularly-scheduled ARRL VE session with Aaron)
- June 27th @ 10:00 am (LARC regularly-scheduled ARRL VE session with Aaron)

- **Financial**

- From our General Class that began on January 20, 2020, we are giving a total of \$260 in cash and checks to Don Lewis, LARC Treasurer. Our total in-class receipts added up to a total of \$380. Another student paid via PayPal for a class payment of \$60 (tuition & book), which brings our total class proceeds to \$440 for this class.

We have kept \$10 per student in snack fees per student for the five-week class for a total of \$120.

We still have 9 Amateur Extra books left which we will use with our next Amateur Extra class that begins on May 4th, 2020.

- **Other Business**

- We would like to discuss getting reimbursed for the paper reams and toner cartridges we use for our classroom materials going forward.

- **Membership Info**

- Between our Technician class that ended on February 8th and our VE Exam Session that same day, we have received 12 new club membership applications with dues payment.

